



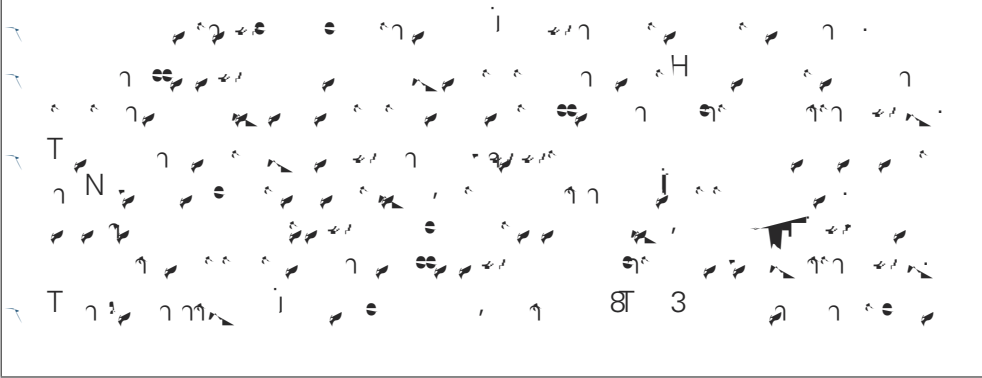
NEED HELP?

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Examples of the assessment process in practice

Example	Comments
	



What do you need to do when onboarding a casual employee?

Before the employees first day ensure:

STAGE 3 - DURING EMPLOYMENT: CASUAL EMPLOYMENT INFORMATION STATEMENT

Under the new casual employment arrangements, employers must provide a Casual Employment Information Statement (CEIS) to all casual employees (including those who are not full-time or part-time) within 6 months of their first day of employment. This is a new requirement that applies to all employers, regardless of the size of the business.



Important:

Employers must provide a CEIS to all casual employees (including those who are not full-time or part-time) within 6 months of their first day of employment. This is a new requirement that applies to all employers, regardless of the size of the business.



When do you need to provide your current and new casual employees with the Casual Employment Information Statement?

Timing – the statement needs to be provided:	Small Business Employers	Non-Small Business Employers
For new casual employees, the CEIS must be provided within 6 months of their first day of employment.		
For existing casual employees, the CEIS must be provided within 12 months of their first day of employment.		
For all casual employees, the CEIS must be provided every subsequent 12 months.		



Tips from the experts

- Employers should ensure that the CEIS is provided to all casual employees, including those who are not full-time or part-time.
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Common Questions

- 1. Do employers have to provide the Casual Statement to current employees, who were employed before the Closing Loopholes changes and new casual definition?**

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2. How long does an employer have after an employee's anniversary date (after six months, 12 months of employment etc.) to give the employee the Statement?

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3. What if an employer is classified as a small business when a casual employee commences employment but later (for example after six months of the casual being employed) the business has grown, and is no longer classified as a small business (employing 15 or more employees)?

4. What about casuals who are engaged seasonally, during the Christmas period or holidays etc.? Does an employer have to provide a new Casual Statement every new time they are engaged?



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Important commencement information

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employed prior to 26 August 2024

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- 26 February 2025: 26 A 2024 -

- 26 August 2025: 26 A 2024

T 26 A 2024.



STEP 1

STEP 2 - Considering the notification



Figure 1: Schematic representation of the experimental design. The figure shows a sequence of events for three groups: A (Control), R (Rescue), and N (No rescue). A diagonal line separates the 'Before' phase from the 'After' phase. In the 'Before' phase, all groups receive a stimulus (represented by a black arrow) and a reward (represented by a black dot). In the 'After' phase, group A receives a stimulus and a reward, group R receives a stimulus and a reward, and group N receives a stimulus and a reward. The 'After' phase is divided into two sub-phases: 'Before' and 'After'.

Consultation

accepting

STEP 3 – Responding to a notification

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Accepting a notification

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[Template Letter A](#)

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Not accepting a notification

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TEMPLATE LETTER B – Non-acceptance of notification to convert to permanent employment

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